

# Artificial Intelligence

Corporate Governance Committee

23 January 2026



## Overview

- Widespread – becoming a part of everyday life
- Welcomed by the UK Government and Information Commissioner's Office
- But – must be used responsibly

## Definition

A system that can perform tasks with human like intelligence: learning, problem solving, perception and decision making.

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## Benefits

- Reduce costs
- Consistency – transcription and summary (Copilot, Formflow)
- Better service – reduced time on administrative tasks – minute taking
- Reduces monotonous tasks
- Can operate 24/7

# Risks



**Inaccuracy – West Midlands Police**



**Reputational**



**Unlawful processing of personal data**



**Ethical**



**Legal risks (copyright etc.)**



**Scope creep**



**Over reliance**



**Impacts on individuals**

# Mitigations

- ▶ New or modified applications are piloted, outputs assessed. All AI applications must include human intervention – no automated decision making – Strat meetings have to have approval by the meeting Chair
- ▶ All applications are risk assessed with a Data Protection Impact Assessment (DPIA which covers the personal data processing legalities) – signed off by the Data Protection Officer (DPO). All Information Security Risk Assessments (ISRA – which cover the IT risks) are signed off by the Chief Digital Information Officer. Data subjects are advised of AI processing through our Fair Processing Notices.
- ▶ DPIA also signed off by a member of the Legal team
- ▶ Artificial Intelligence Policy and Procedure is in place and staff have to confirm they have read it before they can use Co-pilot – recently audited and ‘Substantial assurance’ assigned
- ▶ Training for some applications provided, Council wide Copilot training provided with further sessions planned

# Conclusion

- Leicestershire County Council are using AI like most other public bodies
- Steps in place to ensure that it is used responsibly for new and existing applications
- Full risk assessments are in place, and we are monitoring the outputs
- It is still new but developing quickly

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# Thank you