



Date: 21/06/22
My Ref CT/ESPO
Please ask for: Cat Tuohy
Direct Dialling (0116) 305 5483
e-mail: cat.tuohy@leics.gov.uk

To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 29 June 2022 at 10.30 am in the Sparkenhoe Committee Room, County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Cat Tuohy
for Consortium Secretary

AGENDA

Item

Report by

1. Appointment of Chairman.
2. Chairman's Announcements.
3. Election of Vice-Chairman.
4. Minutes of the meeting held on 16 March 2022.
5. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.

(Pages 3 - 8)

6. Declarations of interests in respect of items on this agenda.
7. Items referred by the Finance and Audit Subcommittee.

There are no specific items referred. The issues considered by the Subcommittee are covered in items 10 and 14 which appear elsewhere on the agenda.

- | | | | |
|-----|---|-----------------------------------|-------------------|
| 8. | External Audit of the 2020/21 Financial Statements. | Director and Consortium Treasurer | (Pages 9 - 72) |
| | Avtar Sohal, the Grant Thornton Audit Director will be in attendance for this item. | | |
| 9. | 2020/21 Financial Statements and Annual Governance Statement | Consortium Treasurer | (Pages 73 - 120) |
| 10. | Internal Audit Service - Annual Report 2021-22. | Consortium Treasurer | (Pages 121 - 156) |
| 11. | Director's Progress update. | Director | (Pages 157 - 170) |
| 12. | Exclusion of Press and Public. | | |
| 13. | Directors Supplementary Information. | Director | (Pages 171 - 186) |
| 14. | Outturn 2021-22. | Director and Consortium Treasurer | (Pages 187 - 198) |
| 15. | Project Update on ESPO Warehouse Extension. | Director | (Pages 199 - 204) |
| 16. | ESPO.org one year on. | Director | (Pages 205 - 212) |

There will be a presentation for this item.

17. Date of Next Meeting.

The next meeting of the Committee is scheduled to take place on 14 September at 10.30am at Leicestershire County Hall.

18. Any other items which the Chairman has decided to take as urgent.