



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: LAUREN HASLAM,
DIRECTOR OF LAW AND GOVERNANCE,
LEICESTERSHIRE COUNTY COUNCIL

Date: 6 February 2024
My Ref: AP/ESPO
Please ask for: Anna Poole
Direct Dialling: (0116) 305 2583
e-mail: anna.poole@leics.gov.uk

To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

ESPO FINANCE AND AUDIT SUBCOMMITTEE

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 14 February 2024 at 10.30 am in the Sparkenhoe Committee Room, County Hall, Glenfield.

Members are reminded that a buffet lunch will not be provided after the meeting, although liquid refreshments will be available. Members are welcome to use the canteen at County Hall if they wish.

Yours faithfully,

Anna Poole
for Consortium Secretary

AGENDA

<u>Item</u>		<u>Pages</u>
1.	Minutes of the meeting held on 11 October 2023.	(Pages 3 - 8)
2.	Declarations of interest in respect of items on the agenda.	

Democratic Services ◦ Chief Executive's Department ◦ Leicestershire County Council ◦ County Hall
Glenfield ◦ Leicestershire ◦ LE3 8RA ◦ Tel: 0116 232 3232 ◦ Email: democracy@leics.gov.uk



www.twitter.com/leicsdemocracy



www.facebook.com/leicsdemocracy



www.leics.gov.uk/local_democracy

3. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.
4. Internal Audit Service - Progress against the 2023-24 Internal Audit Plan. (Pages 9 - 18)
5. Annual Internal Audit Plan 2024-25, External Quality Assessment and Internal Audit Charter. (Pages 19 - 36)
6. Date of next meeting.

The next meeting of the Subcommittee is scheduled to take place on Wednesday 9 October 2024 at 10.30am.

7. Any other items which the Chairman has decided to take as urgent.
8. Exclusion of the Press and Public.

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

9. Financial Performance Update - Nine Months to December 2023. (Pages 37 - 46)
10. Budget 2024/25. (Pages 47 - 68)
11. Risk Review (Pages 69 - 80)