

Leicestershire Health and Wellbeing Board

Appendix 1

Terms of Reference

Introduction

The Health and Wellbeing Board has been appointed by the County Council as a subcommittee of the Executive to: -

- Discharge directly the functions conferred on the County Council by Section 194 of the Health and Social Care Act 2012, or such other legislation as may be in force for the time being
- Carry out such other functions as the County Council's Executive may permit.

[Note: The County Council's executive function of approving the Better Care Fund and Plans arising from its use has been delegated to the Health and Wellbeing Board.]

Terms of Reference

The Health and Wellbeing Board shall have the following general role and function: -

To lead and direct work to improve the health and wellbeing of the population of Leicestershire through the development of improved and integrated health and social care services. The Board is responsible for:-

- Preparing and publishing the Leicestershire Joint Strategic Needs Assessment in order to identify the needs and priorities across Leicestershire so that future commissioning/policy decisions and priorities are based on evidence.
- Preparing and publishing a Joint Health and Wellbeing Strategy (JHWS) and associated Plan on behalf of the County Council and its partners.
- Approving the Better Care Fund Plan.
- Publishing and refreshing the Pharmaceutical Needs Assessment to assess the need for pharmaceutical services in Leicestershire and providing an evidence base for future policy and commissioning decisions.
- In conjunction with all partners, communicating and engaging with local people on how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
- Having oversight of the use of relevant public sector resources to identify opportunities for the further integration of health and social care services.

The Work of the Board

Identifying Needs and Priorities

The Health and Wellbeing Board will take a key role in identifying future needs and priorities in Leicestershire to ensure that its work is based on evidence of needs. The Board will: -

- Ensure that the JSNA and Pharmaceutical Needs Assessment are refreshed, using a variety of tools, evidence and data, including user experience, to support this process.
- Reach a shared understanding of the health needs, inequalities and risk factors in local populations, based on the JSNA and other evidence, and demonstrate how this evidence has been applied to the Board's decisions and strategic priorities.
- Reach a shared understanding of how improvements in outcomes will be monitored and measured, including the benefits of improving integration.
- Ensure that all partners collaborate to use the JSNA and embed a population health management approach across the system to support the delivery of improved outcomes.
- Provide high-level guidance on the development and achievement of Leicestershire's strategic health and wellbeing priorities and outcomes across the Place.
- Adopt a proactive, collaborative approach to the JHWS priorities and delivery plan, setting the agenda around key integration and partnership priority areas, whilst allowing partners to continue to deliver and drive change through the Board's subgroups and partner organisations.
- Consider how wider Leicester, Leicestershire and Rutland (LLR) ICS system health and care priorities are translated and implemented at Leicestershire place and neighbourhood level.

Strategy

The Health and Wellbeing Board will develop, publish and review a Joint Health and Wellbeing Strategy which is developed and owned by all Integrated Care System (ICS) partners. The Strategy will set out key priorities and health and wellbeing outcomes for the Place. The JHWS will act as the Place led plan as required by the ICS to enable one clear vision and create alignment across Place.

The Board will:

- Proactively seek assurance on delivery of the priorities and outcomes set out in the Strategy, including via the Health and Wellbeing Board's sub-groups.
- Monitor the impact of the Strategy through the delivery plan, collectively supporting and constructively challenging progress and performance, taking action as necessary.
- Take account of the recommendations of the Director of Public Health's Annual Report, considering how recommendations are implemented across place.
- Focus collective efforts and resources on the agreed set of strategic priorities for health and wellbeing, as determined from the JHWS recognising the contributions of the wider determinants of health.
- Ensure the work of the Board develops in tandem with other local and national policy developments, dependencies and legislation.

- Establish strong links with the Integrated Care Board and Partnership to ensure both have regard to the Leicestershire JSNA and JHWS.

Integrated Working

The Health and Wellbeing Board will approve and implement plans aligned with the JHWS which will set out how wider determinants of health, care, housing services and prevention will be transformed to provide the people of Leicestershire with better integrated care and support. In addition the Board will:-

- Ensure the Board's work is aligned across the ICS, between system, place and neighbourhood.
- Ensure the Better Care Fund pooled budget and associated Plan is developed in accordance with national guidelines and local priorities.
- Ensure that appropriate partnership agreements, financial protocols, monitoring and risk management arrangements are in place to facilitate the use of the Better Care Fund and other areas of integrated commissioning.
- Ensure that an integrated approach is taken to improving health and wellbeing, including through the wider determinants of health, preventative services and developing asset-based approaches.
- Identify other service areas where place-based and/or pooled budgets would support improvement in outcomes and financial sustainability.
- Make recommendations on the priority of projects and allocation of resources to service providers and/or localities including implementing a preventative approach and reducing health inequalities as appropriate, in order to achieve jointly agreed objectives, noting where appropriate that organisational resource allocation and formal decision making will need to be agreed via the appropriate governance processes.
- Advise on a place based response to service redesign and transformation and operational delivery at system and neighbourhood level which may involve services across Leicester, Leicestershire and Rutland.

Communication and Engagement

The Health and Wellbeing Board will, in conjunction with partners, communicate and engage with local people on how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing. In support of this, the Board will:-

- Develop and implement a Communications and Engagement Strategy which will focus on how the work of the Board will be influenced by partners and the public, including seldom heard groups, and how the Board will support the specific duties with respect to consultation and engagement on service changes. The Communications and Engagement Strategy will align with and support the delivery of the Joint Health and Wellbeing Strategy.

Standing Orders

The Access to Information Procedure Rules and Meeting Procedure Rules (Standing Orders) laid down by the County Council will apply with any necessary modifications including the following:-

The Chairman will be an elected member of Leicestershire County Council's Cabinet.

The quorum for a meeting shall be a quarter of the membership including at least one elected member from the County Council and one representative of the CCGs and/or health equivalent in the new Integrated Care System.

Membership

The Board will keep its membership under review and make such changes as it feels necessary in accordance with Regulations:

County Council Lead Member for Health

County Council Lead Member for Adult Social Care

County Council Lead Member for Children & Young People

County Council Chief Executive

County Council Director of Public Health

County Council Director of Adults & Communities

County Council Director of Children & Family Services

Two Clinical representatives of the Clinical Commissioning Groups or health equivalent in the new Integrated Care System including Primary Care Networks.

Three non-clinical representatives of the CCGs and or health equivalent in the new Integrated Care System

Two representatives of the Local Healthwatch

Two elected representatives of the District Councils

The Lead District Officer for Health and Housing

One representative from Regional NHSEI

One representative of the Leicestershire Police

One representative of the Office of the Police and Crime Commissioner

One representative of the Leicestershire Partnership NHS Trust

One representative of the University Hospitals of Leicester NHS Trust

One representative from the Office of Health Improvement and Disparities

One representative from Voluntary Action Leicester Shire