

**Property & Occupants Risk Management Group (P&ORMG)****Work undertaken 2023 & planned for 2024****Work undertaken during 2023****P&ORMG Terms of Reference**

- Cross checked to other property related groups and confirmed that P&ORMG business was still relevant and not duplicated
- Confirmed with DoCR approach to informing/reminding academies on their regulatory responsibilities

**Standing items****Fire safety**

**Sprinklers - policy revision and installations** – No work in 2023

**Fire Risk Assessments (FRA) in schools & academies**

- OPS ongoing reviews of FRA's returned from academies
- Begun planning for 2024 reminders

**Procured services**

- OPS Technical Fire Safety Officer working with & training A&C contract monitoring officers.
- Supporting other client departments e.g. not only in 3rd party procured services but also in SCIP managed buildings owned by LCC.

**Fire & Rescue Service**

- Developed a 'Memorandum of Understanding' with LF&RS covering shared inspections and Council provided training
- Reviewed outcomes of maintained schools audits
- Reviewed outcome of audit of Penn Lloyd at County Hall
- Begun type 2 FRA for whole County Hall site

**Occupants safety****County Hall physical security controls**

- Ongoing reviews and revisions where required
- Plan for follow up review by insurer

### **Ways of Working programme**

- Ongoing review of security and H&S matters
- Evacuation monitor training
- Promoting desk booking to aid security and evacuation monitoring

### **Tenants**

- Regular meetings between landlord and tenants covering
  - Site inductions
  - Access security including tailgating
  - Car park security & enforcement.

### **County Hall incident management**

- Plan(s) further developed with assistance from Leicestershire Police
- Evacuation plan(s) revised
- Reviewed impact of resilience exercises – flood, power outage
- Developed and rolled out use of lone worker app

### **Regulations**

- Review and discuss impact of Fire Safety Regulations
- Reviewed consultations on mandatory sprinklers in new residential care homes and fire safety guidance for specialised housing
- Reviewed requirements of the Building Safety Act and the risks around insufficient 'principal designers' (building control assessors)
- Fed into the requirements for the Government's Prevent and Protect
- (Martyn's Law) duties
  - Prevent (preventing terrorists or others promoting their messages in LCC venues) – venue hire policy, booking arrangements and training
  - Protect – explore Police training
- STWA reviews of lead in maintained schools
- RAAC planks – revised Government data
  - reviewed corporate estate and informed others i.e. academies and 3<sup>rd</sup> party providers.
  - Member briefings during height of media attention
  - Assurances given to insurers
  - Widened review to cover leased and commercial properties
- Radon gas – revised Public Health England (PHE) data on radon gas coverage – reviewed corporate estate and informed relevant academies
- SIP roofing panels

**Work planned for 2024**

- Continue to monitor worthiness and effectiveness of P&ORMG
- Standing agenda items – and review where they can be removed
- Feed into the requirements of the Council’s insurance programme re-tender
- Increase involvement in determining Protect requirements
- Involvement in Building Safety Act requirements
- Respond to ad-hoc requests from DoCR or others
- Improve relationship with (new) insurers (from 1 October 2024) including: -
  - further site security surveys (including County Hall)
  - training within LCC to ensure key insurer conditions are understood.

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