

**CABINET - 8 SEPTEMBER 2026****ACTION TAKEN BY THE CHIEF EXECUTIVE TO APPROVE THE
PROCUREMENT OF CONTRACTS IN RELATION TO EXTRA CARE
SERVICES****REPORT OF THE DIRECTOR OF ADULTS AND CULTURAL
SERVICES****PART A****Purpose of the Report**

1. The purpose of this report is to advise the Cabinet of action taken by the Chief Executive to approve a procurement request concerning the commissioning of Extra Care Services.

Recommendations

2. It is recommended that the Cabinet notes the action taken by the Chief Executive following consultation with the Leader of the Council to approve the procurement of contracts relating to Extra Care Services.

Reasons for Recommendation

3. The County Council's Contract Procedure Rules (Part 4G of the Constitution) require that where a procurement under the Rules involves a Key Decision then prior to the commencement of the procurement it must be taken to the Executive (the Cabinet) for approval. The Council's Constitution (Part 3, Responsibility for Functions) provides that the Chief Executive, following consultation with the Leader of the Council, may take action in between the Cabinet meetings which they consider is urgent subject to the detail of such action being reported for information to the next appropriate meeting of the body concerned.
4. In order to avoid delay and so services could be commissioned safely and to allow time for a compliant procurement to be completed, the Chief Executive approved the procurement request. Due to the proximity of the meeting date and the limited timescales available, there was insufficient opportunity to prepare and submit a Cabinet report through the required governance process.

Timetable for Decisions (including Scrutiny)

5. The decisions were approved by the Chief Executive on 21 July 2026.

Policy Framework and Previous Decisions

6. The action was taken in line with the Council's Constitution as explained above.
7. The procurement activity forms part of the delivery of Extra Care Services as previously approved by the Cabinet on 23 September 2022.

Resource Implications

8. There are no resource implications arising from the recommendations in this report. The procurement relates to the commissioning of services which are part of the Council's statutory duty. The services are already in operation, and the funding is part of the Adult Social Care Budgets.

Circulation under the Local Issues Alert Procedure

9. None.

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PART B

Background

10. Extra Care services promote independence, keeping people well and provide an alternative to residential care. There are currently six Extra Care schemes within Leicestershire across Blaby, Charnwood and Melton.
11. The current care contracts (Commissioned Care) consist of 2 Lots across the six schemes. They have been operating since 1 April 2023 and were due to end on 31 March 2027. In July one the current providers informed the Council they were no longer able to continue delivery of the care and support contract and gave notice on the contract to this effect with an end date of 31 October 2026.
12. This affects three Extra Care schemes which supports circa 120 people through the provision of regulated personal care.
13. Options of interim measures were considered. This included a Direct Award to a provider who would be willing to operate the service to include delivering the floating support element as well as commissioned support hours. Another option included calling upon the Home Care Framework for providers to deliver the support.
14. The current Extra Care staff would be likely to have rights under the Transfer of Undertakings (Protection of Employment) Regulations (TUPE). Due to the values of the contracts and potential TUPE implications the only option was for a procurement exercise to be completed in respect of all 6 schemes.
15. There are circa 199 Extra Care flats occupied in the County across all 6 schemes in both lots. Commissioned personal care is received by 173 of the tenants and others have chosen to purchase their care direct from the onsite care provider. The Council commissions circa 1975 hours of care per week and the onsite provider currently provides an additional 295 hours to tenants on a private basis.
16. As the contract was due to end on 31 March 2027, a review of the Extra Care Services started in May 2026. This included engagement with people using the service, their families, the current providers, landlords and other stakeholders. Information received from people indicated they were satisfied with the current model of care and support. Based on the feedback from the tenants, the housing providers and the urgency to procure the service, there are no intentions to the change in the way the Service will be commissioned and operated.
15. As a Key Decision the procurement would ordinarily require Cabinet approval.
16. However, due to one of the providers giving notice on the contract there was a significant risk that the Council would not be able to procure a new service to start by 1 November 2026 with a compliant procurement exercise. Delay

would have affected the Council's ability to continue to provide the services and put people at risk of not receiving care and support.

17. The Chief Executive therefore approved the commencement of procurement of Extra Care Services at six different schemes in two lots (Lot 1 to start on 1 November 2026, Lot 2 to start on 1 April 2027). The contracts being for an initial 2 years with a potential extension of a further 2 years.

Equality Implications

18. A full Equality Impact Assessment (EIA) was undertaken in April 2023 in which all aspects were considered relating to the impact or likely impact of the policy in relation to all areas of equality, diversity, and human rights as outlined in the Council's Equality Strategy. There are no significant changes to the policies, procedures, functions or services within this current contract.
19. Following the guidance and introduction of the new EIA it is not required to undertake another EIA at this time. A new EIA will be carried prior to the new contract starting to meet the Council's requirements around its Public Sector Equality Duty.

Human Rights Implications

20. There are no human rights implications arising from the recommendations in this report.

Background Papers

Decision details - Procurement Approval: Extra Care Services

<https://democracy.leics.gov.uk/ieDecisionDetails.aspx?ID=16108>